

School District 148
Induction/Mentor Program Year 1
Co-Observation Activity

Goal

- To help the protégé recognize best teaching practice.
- To help the protégé discover areas for improvement based on best practice.

Purpose

- To allow the protégé and mentor to co-observe another teacher.
- To allow the protégé and mentor to observe and discuss best practice.

Procedure:

1. Mentor and protégé complete the planning conference form.
2. Mentor and protégé observe the same class at the same time, sitting close enough to one another to communicate during the lesson, however, they will **complete separate co-observation forms**.
3. Mentor and protégé meet to complete the reflecting conference form.

Timeline: Meeting to complete pre-observation form	30 minutes.
Observer completes observation	30-45 minutes.
Meeting to complete post-observation form	30 minutes.

Co-Observation Activity
Planning Conference Form
To be completed by the protégé and the mentor

Name of Protégé _____ Date _____

Name of Mentor _____ School _____

Pre-Observation Conversation

Summarize the discussion that has occurred between the mentor and the protégé in preparation for the co-observation activity.

Co-Observation Will Occur:

Cooperating Teacher : _____

Date/Time: _____

Grade/Subject: _____

Co-Observation Activity

Observation Form - Adapted from C. Einhorn, 2007

To be completed by each, the protégé and the mentor, during the observation

Name _____ Mentor _____

Class Observed – Grade Level _____ Subject Area(s) _____

How teacher began the lesson	
Background knowledge used	
Motivational techniques used	
Distribution and collection of materials	
Pacing of lesson	
How directions were given	
Checking for Understanding	
Variety of Vocal Intonation	
Materials used in lesson	
Transitions	
Closure or review of lesson	
Differentiation	
Student Engagement	
Other	

