

**BOARD OF EDUCATION, DISTRICT 148
DOLTON, COOK COUNTY, ILLINOIS**

IN-HOUSE REQUISITION

Teacher/ **Grade** _____

Location _____

Date of Request _____ Date Processed _____

Use this form to request textbooks, workbooks and videos from the Assistant Superintendent' Office. If a textbook or workbook is a replacement for a lost or damaged book, staple the fee in an envelope and attach it to this form. The price for textbooks and workbooks can be located in the Textbook Adoption Listing. The building principal's signature is needed to process this request.

Please check: _____ This request is for new enrollment student(s)

_____ This request is for a lost/damage book

TEXTBOOK

Number Needed Name of Textbook

WORKBOOK

Number Needed Name of Textbook

VIDEO

Catalog Number Name of Video

Principal's
Signature _____ Date _____

S-3
4/05