BOARD OF EDUCATION, DISTRICT 148
DOLTON, COOK COUNTY, ILLINOIS

DISTRICT 148 TIME SHEET

Employee Name (please print legibly):

Employee Location:

Position/Activity (please select): [ ] after school programs [ ] bus monitor [ ] custodial [ ] detention
[ ] instructional aide [ ] lunch monitor [ ] one on one aide [ ] secretary
[ ] substitute teacher

(please select): [ ] certified staff [ ] permanent substitute [ ] regular substitute

(please select grant): [ ] IDEA [ ] Reading First [ ] Reading Improvement [ ] Title I [ ] Title II
[ ] Title IV [ ] Title V [ ] 21st Century [ ] Other (please list):

Account Number:

Date	Weekday	Start Time	End Time	Regular Hrs.	Extra Duty Hrs.	Total Hrs.
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
	Saturday					
Date	**Weekday**	**Start Time**	**End Time**	**Regular Hrs.**	**Extra Duty Hrs.**	**Total Hrs.**
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
	Saturday					
			Totals:			

Employee Signature: Date:

Administrator Signature: Date:

All timesheets submitted for payment must be complete.
Incomplete timesheets will be returned to the appropriate administrator.

S-7A, S-11, S-16A, S-25, C-5
Revised 7/06

The Mission of School District 148 is to
challenge and support all students to reach their highest level of performance.